

As an independent system operator, the AESO leads the safe, reliable and economic planning and operation of Alberta's interconnected power system. The AESO also facilitates Alberta's fair, efficient and openly competitive wholesale electricity market, which in 2009 had about 200 participants and approximately \$5 billion in annual energy transactions.

Position Title: PROGRAM MANAGER – MARKET OPERATING POLICIES

Position Summary:

Reporting to the Director, Market Operations, the Program Manager, Market Operating Policies may manage a team that is responsible for the Authoritative Documents (AD) process for Market Services. Additional responsibilities of your team include providing input into the development of other AD throughout the AESO and contributing to the Transition of Authoritative Document (TOAD) process as necessary.

Accountabilities and Responsibilities:

- Assisting the Market Services program managers to develop AD related to their projects
- Managing, supervising and coaching staff
- Participating on cross-functional teams as a market rules subject matter expert
- Assist the Director in business planning, project prioritization
- Ensuring continuity and consistency between ADs
- Managing the submission documents for the AESO AD approval process
- Interfacing and working with Regulatory to ensure complete submissions to the AUC
- Representing Market Services on the TOAD project
- Providing interpretation and guidance for internal and external parties on market rules
- Maintaining rules – updating ADs as part of continuous improvement of the market and its governing rules

Education:

- Post secondary degree/diploma in business, economics, engineering, or technology
- Equivalent experience will be considered in lieu of education

Knowledge, Skills Abilities and Experience Required:

- Minimum 5 years of broad experience related to development and implementation of policies, rules, and control in the electricity business; which may include establishing/implementing rules, compliance monitoring, auditing and investigations, and/or establishing/reviewing financial/business controls and processes
- Business process development and/or change management expertise
- Computing proficiency in Microsoft Office
- Knowledge of the Alberta Interconnected Electric System (generation, transmission, interconnected operations, markets, ISO rules, Operating Policies & Procedures)
- Leadership of cross-functional teams
- Excellent interpersonal and communication skills (verbal, written, and presentation)



- Demonstrated ability to perform work with minimal supervision
- Supervisory and management experience an asset
- Able to excel within a team environment
- Proven professionalism and the ability to handle sensitive/confidential situations
- Internal Customer Service focus
- Attention to detail

If you are interested in the above position, please email your resume in confidence to careers@aeso.ca by August 13, 2010 in order to be considered.

The AESO is unable to accept unsolicited agency resumes. Any resumes submitted become the sole property of the Alberta Electric System Operator

The AESO would like to thank all applicants for their interest however only those candidates selected for interviews will be contacted.

The Alberta Electric System Operator, and its members, officers, employees and agents (collectively, the "AESO") is committed to protecting personal information provided to it. By submitting your personal information to the AESO for the purpose of pursuing employment with the AESO, you hereby consent to the collection, use and disclosure of your personal information by the AESO, in accordance with the provisions of the *Personal Information Protection Act* of Alberta, as amended from time to time.